

Graduation Transitions (the new Portfolio)

- a graduation requirement
- 4 of the required 80 graduation credits

A students in BC must meet the following three requirements in order to receive 4 grad credits for this course. Your final mark will be "RM" for requirement met.

1) Personal Health Requirement

It is expected that students will:

- engage in at least 150 minutes of physical activity/week in each of their grade 10, 11 and 12 years. This requirement is in addition to PE10
- develop a healthy living plan appropriate to their lifestyle

2) Community Connections Requirement

It is expected that students will:

- participate in at least 30 hours of work experience or community service
- describe the duties performed and reflect on the experience

3) Transition Planning

It is expected that students will:

- develop a comprehensive plan that indicates they are prepared to successfully transition from secondary school

4) X Block Classes

It is expected that students will participate and complete class activities during X Block through grades 10 – 12 to assist in completing the above requirements. We will meet in grade groupings throughout the school year.

Schedule of Completion:

- 1) Personal Health Requirement – grade 10, 11 **and** 12
- 2) Community Connections Requirement – grade 10, 11 **or** 12
- 3) Transition Plan – in grade 12
- 4) X Block Classes – throughout grades 10,11 and 12.

At PSS, all of these requirements must be fulfilled prior to the posting of the third and final grad list (Term 3) in your grade 12 year at which time your "RM" will be reported in your report card.

These expectations are subject to revision based on further clarification from the Ministry of Education and based on student and teacher discussion and input.

Personal Health Requirement

You must:

- 1) document at least 150 minutes/week of regular physical activity . These hours may be completed by taking a senior PE class; by participating in school or community team sports or through individual activities. Your document may be a log of the hours completed or a letter from a supervising adult authenticating the time. You must discuss your plan with your X Block teacher and obtain permission for your activity plan. A parent may be the supervising adult only after discussion with your X Block teacher.

Community Connections Requirement

Students are to complete at least 30 hours of work experience or community volunteerism. These hours may be for paid work but are normally to be in addition to community service hours required for other course credits such as PE.

You will need to:

- complete the hours and record those hours in a log or in a letter from a supervisor
- submit an evaluation by your employer or supervising adult
(required for acceptance of the hours record)
- complete the self-reflection assignment

Graduation Transition Planning – Grade 12

Your transition plan is an **exploration** and documentation of your plans beyond your life as a secondary school student. Consider the following questions:

What are you planning to do? (*work/employment; skills upgrading; post-secondary education; training, etc.*)

Where will you pursue your plan? (*stay in Princeton; move to another community*)

Why have you decided on this particular route? (*what interests, aptitudes and skills led you to this decision?*)

How will you fulfill your plan? (*you will document finances, supports, preparation*)

The due date for your plan will be _____.

Some resources to help you complete this plan:

- your X Block teachers
- other teachers
- parents and other family members
- employers and community members
- school counsellor
- friends

Websites:

www.bced.gov.bc.ca/graduation/ to research Ministry of Education requirements

www.bridges.com to research possible careers. You will need to use site I.D. #0060784 and password "aceprim".

www.educationplanner.bc.ca to research post-secondary programs in BC.

Section A – Progress to Date

Request a transcript(s) (or copy report cards) of all courses completed towards graduation. Using the attached “Graduation Planning” form, do the following:

- tick off all courses completed to date and the percentages achieved.
- write in the names of the actual courses you have taken or are planning to take as electives
- write “Grade 12” next to all courses you are or will taking in your grade 12 year
- circle the credits of all courses completed to date.
- put a star beside the five courses that have required final exams
- put “Op” beside any courses you plan to take that have optional provincial exams

Answer the following questions:

I have completed _____ credits to date of the 80 credits I require to graduate.

I will complete _____ credits in the current school year.

The subject areas in which I typically achieve the highest grades are:

The subject areas in which I typically achieve the lowest grades are:

As a result of these questions, do you have any concerns about your graduation plan? _____

If yes, describe:

Do you need to make any changes to help you towards your post-secondary goals? _____

If yes, describe:

Do you have what it takes? If you complete your graduation credits as planned right now, will you be adequately prepared for your post-secondary goals? To help you determine that, complete the rest of this transition plan.

NAME: _____

PSS GRADUATION PLANNING – 2004 GRAD PROGRAM

GRADE 10 REQUIREMENTS	CREDITS	
<input type="checkbox"/> English 10 <input type="checkbox"/> Social Studies 10 <input type="checkbox"/> Science 10 <input type="checkbox"/> a Math 10 _____ <input type="checkbox"/> PE 10 <input type="checkbox"/> PLANNING 10	— — — — — —	Total Credits: <hr style="border: 1px solid black;"/> (Min. 24)
GRADE 11 REQUIREMENTS		
<input type="checkbox"/> English or Communications 11 <input type="checkbox"/> a Social Studies 11 _____ <input type="checkbox"/> a Science 11 _____ <input type="checkbox"/> a Math 11 _____	— — — —	Total Credits: <hr style="border: 1px solid black;"/> (Min. 16)
GRADE 12 REQUIREMENTS		
<input type="checkbox"/> English or Communications 12 <input type="checkbox"/> _____ 12 <input type="checkbox"/> _____ 12 <input type="checkbox"/> _____ 12 <input type="checkbox"/> _____ 12 (RECOMMENDED) <input type="checkbox"/> _____ 12 <input type="checkbox"/> GRADUATION TRANSITIONS 12	— — — — — — —	Total Credits: <hr style="border: 1px solid black;"/> (Min. 20)
FINE ARTS &/or APPLIED SKILLS REQUIREMENT		
<p>REQUIRED: Either 4 credits of one area, or 2 credits of each</p> <input type="checkbox"/> FINE ARTS _____ 10 / 11 / 12 <input type="checkbox"/> APPLIED SKILLS _____ 10 / 11 / 12	— —	Total Credits: <hr style="border: 1px solid black;"/> (Min. 4)
ADDITIONAL COURSES		
<input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12 <input type="checkbox"/> _____ 10 / 11 / 12	— — — — — — — —	Total Credits: <hr style="border: 1px solid black;"/> (Min. 16)
OVERALL TOTAL CREDITS		<hr style="border: 1px solid black;"/> (MUST = 80 CREDITS)

Use this sheet to plan your courses for graduation. We strongly recommend students discuss their plans with a Parent/Guardian.

DOGWOOD DIPLOMA: _____ ADULT GRAD PROGRAM: _____ SCHOOL LEAVING CERTIFICATE: _____

DATE: _____ STUDENT SIGNATURE: _____

Section I – Goal Setting

Brainstorm your ideas for:
Short Term Goals (less than 2 years). Consider work/employment; skills upgrading; post-secondary education; training, etc.)

Notes:

List your goals and suggest a timeline:

Goal _____

Date _____

Goal _____

Date _____

Goal _____

Date _____

Brainstorm your ideas for:
Long Term Goals (more than 2 years). Consider eventual career choices, financial goals, key life experiences.

Notes:

List your goals and suggest a timeline:

Goal _____

Date _____

Goal _____

Date _____

Goal _____

Date _____

Section II – Who are you?

Explain how your long term goals fit you by considering:

Skills

Describe two skills you have that support your goals. Discuss where you acquired these skills and how these skills support your goals.

Interests

Select one of your long terms goals and explain why you want to reach this goal. Discuss areas of interest (ie. Sports, hobbies, activities, clubs, etc.) Describe at least one area of interest about which you are passionate and explain why.

Values

What do you believe in? Describe a personal philosophy statement that describes your beliefs and values; what is important to you.

Section III – Education, Training and Experience

What education, training, and/or experience is required to achieve your long-term goals? (Be specific)

Why is this intended program of study most appropriate to your interests, lifestyle and preferences?

What institutions or facilities provide this training? (These may be on the jobsite or at an institution). Use www.educationplanner.bc.ca to help you.

Name of Facility: _____ Location: _____

Name of Facility: _____ Location: _____

Select one institution/facility at which you would prefer to train/study/work. For this place, describe:

Name of the program: _____

Application deadline: _____

Cost of the program: _____

Duration of the program: _____

Entrance requirements: (courses, skills, experiences)

What credential(s) will you attain from this institution, program, training or work experience?

Section IV – School, Work and Community Experiences

List courses you have taken in grades 10 and 11 or are enrolled in for grade 12 that have helped prepare you to reach your goals.

Choose one or two of the above courses and describe how the skills, knowledge, and/or attitudes that were developed in these courses have been helpful to you.

What other positive experiences have you had from your high school experience? (extra-curricular, sports, special events, friends, teachers, etc.)

Discuss what work, volunteer or community experiences have helped you, or will help you to achieve your goals.

Section V – Challenges and Resources

Discuss potential barriers or challenges you may face in the achievement of your goals.

How might you overcome these challenges?

Design a budget for your first year after high school. Make it specific to the place (institution and community) you intend to go to. Be prepared to explain your figures. This is a guideline for what items to consider.

Income:

Earnings: _____

Savings: _____

Loans: _____

Other: _____

Total Income: _____

Expenses:

Post-Secondary Costs:

Tuition and Fees: _____

Books _____

Living Costs:

Housing and Utilities _____

Food _____

Transportation _____

Health and Personal Care _____

Other: _____

Total Expenses: _____

Balance: _____

Community Connections Log

(for minimum 30 hour Work Experience or Community Volunteerism)

Fill in the table below, recording the time you have worked and/or volunteered in the community. If your supervisor would prefer, they may write a letter verifying the experience.

Activity Date and Time Spent	Description of your Duties	Supervisor's Name	Supervisor's Ph. # and Initials

Name:

Community Connections Reflection
(Work Experience or Volunteerism – 30 hours minimum)

_____ Proof of hours attached (log of hours or letter from supervisor)

1. Describe your job or responsibilities:

2. What part or parts of the job/role did you like the most? Why?

3. What part or parts of the job/role did you like the least? Why not?

4. If work experience, what duties do you think were the most important or essential? If volunteer hours, what benefit did the event or your activities provide to the community? Explain.

5. What did you learn from this experience in terms of what kind of work you would like to do in the future?

6. If you did this job or role again, what improvement could you make in your performance?

Employer Evaluation/Volunteer Supervisor Feedback

Student Name: _____

Employer/Supervisor Name: _____

Employer/Supervisor Phone Number: _____

Date: _____

The students must have feedback from their employer or supervisor in order to complete grad requirements. Your constructive feedback enables students to gain maximum benefit from the experience. Thank you for your input.

Please circle a rating for each of the following and make comments as you wish.
N/A Not applicable 1=Poor 2= Satisfactory 3=Good 4=Very Good 5= Excellent

1. General attitude toward work, co-workers, supervisor.

N/A 1 2 3 4 5 Comments: _____

2. Dependability/Reliability/Attendance.

N/A 1 2 3 4 5 Comments: _____

3. Personal grooming and appearance

N/A 1 2 3 4 5 Comments: _____

4. Enthusiasm/Interest/Initiative

N/A 1 2 3 4 5 Comments: _____

5. Courtesy in dealing with the public

N/A 1 2 3 4 5 Comments: _____

6. Communication Skills (Written and verbal)

N/A 1 2 3 4 5 Comments: _____

General Comments: _____
